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TITLE: AWARDS & RIBBONS	GENERAL ORDER: 3.1
EFFECTIVE: 14 MAR 2024	MODIFIED: 21 DEC 2024
RESCINDS: CLAN HANDBOOK (18 MAY 2019), CLAN HANDBOOK (20 SEP 2014), IET HANDBOOK (7 JUN 2014), IET	
HANDBOOK (04 AUG 2013), APB ACADEMY HANDBOOK (19 MAY 2013), GENERAL ORDERS (29 MAY 2009), CLAN	
HANDBOOK (29 NOV 2008), 167MAN (02 MAY 2008)	

**SCOPE:** All units and members of the =167= Clan.

**CONTENTS:** This procedure consists of the following numbered sections.

- I. AWARD OVERVIEW
- II. MEMBER OF THE MONTH
- III. AWARD CEREMONIES & ISSUANCE
- IV. CREATION OF NEW AWARDS
- V. RIBBON CHART
- VI. OAK LEAF CLUSTER CHART

#### PROCEDURE:

#### I. AWARD OVERVIEW

- **A.** In order to promote a culture of excellence, awards will be issued to members to recognize outstanding activity within the community. We will utilize a US military-style award system involving the issuance of ribbons and maintenance of ribbon racks.
- **B.** Ribbon racks shall consist of the culmination of all awards a member has earned in the community. They will exist in the form of a graphic posted on the Roster page of our website and will be updated periodically. Ribbon racks shall display ribbons, in descending order of significance, starting from the top-left, going right and downward. Each row of a ribbon rack shall display a maximum of three (3) ribbons. Top rows on ribbon racks without three ribbons shall be centered at the top of the rack.
- **C.** To denote preceding awards, "oak leaf cluster" devices shall be added to ribbons. A bronze cluster shall indicate that the award has been earned one additional time, while a silver cluster shall indicate that the award has been earned five additional times. The clusters shall be added to the singular value of the base ribbon itself. In instances where there isn't enough space for oak leaf clusters on a ribbon, an additional ribbon shall be added to the same ribbon rack.





#### II. MEMBER OF THE MONTH

- A. The Operations Division shall maintain the Member of the Month program. In this program, Officers, NCOs, and Game Unit staff can nominate an individual for Member of the Month. Members who earn this designation shall also have a unique Discord role until the next Member of the Month is announced.
- **B.** Staff members should submit their nominations to the *Personnel Officer* for Member of the Month on or before the twenty-seventh (27<sup>th</sup>) of each month.
- **C.** The Member of the Month from the previous month will be announced after the first of the new month, but before the first week of the new month ends.
- **D.** Members who have received counseling or formal reprimands during the same month shall not be eligible for Member of the Month.

#### III. AWARD CEREMONIES & ISSUANCE

- **A.** Award ceremonies shall be held quarterly, on the second Saturday of January, April, July, and October each year.
- **B.** Ribbon racks, including *Longevity Service Ribbons*, shall be updated quarterly following each ceremony.
- **C.** Scheduled dates from the time this was written:
  - i. April 13<sup>th</sup>, 2024
  - ii. July 13<sup>th</sup>, 2024
  - iii. October 12<sup>th</sup>, 2024
  - iv. January 11<sup>th</sup>, 2025
  - v. April 12th, 2025
  - vi. July 12<sup>th</sup>, 2025
  - vii. October 11th, 2025
  - viii. January 10<sup>th</sup>, 2026



IV. CREATION OF NEW AWARDS

- A. New awards shall be created at the discretion of the Headquarters Division.
- **B.** Game Units shall have their own "Campaign" ribbons created on their first anniversary as an active unit within the clan. Game Unit Commanders will be given the option to select the ribbon design for their Game Unit.

RIBBON	AWARD NAME	DESCRIPTION / CRITERIA
<b>X</b>	FALLEN MEMBER MEDAL	A special medal posthumously awarded to members who have passed away. Rest in peace, friends. You'll always be remembered. The ribbon is displayed separately and by itself, positioned above the standard ribbon rack.
	DISTINGUISHED SERVICE MEDAL	Awarded for service critical to the clan which had a significant, positive impact on its health and/or direction. This is the highest honor any member can receive.
	HUMANITARIAN SERVICE MEDAL (Gold Star Device)	Awarded for performing a significant, voluntary humanitarian act within the community. This humanitarian act had a significant, positive impact on another community member's physical or mental health. This is the second highest honor any member can receive.
	HUMANITARIAN SERVICE MEDAL	Awarded for performing a significant, voluntary humanitarian act within the community. This humanitarian act had a positive impact on another community member's life. This is the third highest honor any member can receive.

#### V. RIBBON CHART





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	A state of Cases and the state of the state
	Awarded for outstanding dedication
	and service to the clan over a
	substantial period time. This
MERITORIOUS SERVICE MEDAL	member's service has had a
	significant, positive impact on the
	clan. This is the fourth highest honor
	any member can receive.
COMMANDER OF THE YEAR AWARD	Annually issued to the most
	outstanding Commissioned Officer
	across the entire clan. Selected by HQ.
NCO OF THE YEAR AWARD	Annually issued to the most
	outstanding NCO across the entire
	clan. Selected by HQ.
MEMBER OF THE YEAR AWARD	Annually issued to the most
	outstanding member across the entire
	clan. Selected by HQ.
SUPERIOR LEADERSHIP AWARD	Awarded for outstanding
	performance in a position of
	leadership.
SUPERIOR SERVICE AWARD	Awarded for outstanding
	performance in a position of
	operational or administrative
	support.
	Annually issued to the most
OUTSTANDING OFFICER AWARD	outstanding Commissioned Officer
	across each Game Unit. Selected by
	vote of all Game Unit Members and
	participants.
	Annually issued to the most
OUTSTANDING NCO AWARD	outstanding NCO across each Game
	Unit. Selected by vote of all Game
	Unit Members and participants.
	Annually issued to the most
OUTSTANDING MEMBER AWARD	outstanding Enlisted member across
	each Game Unit. Selected by vote of
	all Game Unit Members and
	participants.
OUTSTANDING GAME UNIT AWARD	Annually issued to all the members of
	the most outstanding Game Unit.
	Selected by HQ.
ACHIEVEMENT RIBBON	Awarded for significant achievement
	as deemed appropriate by HQ.
	Issued monthly to the most

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MEMBER OF THE MONTH RIBBON	outstanding member across the entire
	clan. Nominated by Game Unit
	Commander and selected by HQ.
	Awarded for outstanding
SERVER STAFF RIBBON	performance in a position of server
	administration or moderation.
	Awarded for actively maintaining a
DEDICATED LEADERSHIP RIBBON	position of successful leadership over
	a period of 6 months or greater.
	Awarded for actively maintaining a
DEDICATED SUPPORT RIBBON	position of successful support over a
	period of 6 months or greater.
OUTSTANDING TECHNICAL RIBBON	Awarded for outstanding
	performance in a technical position.
	Awarded for outstanding
OUTSTANDING CREATOR RIBBON	performance in a creative position
	such as graphics design, video
	creation / editing, streaming, etc.
	Awarded for being part of a Class 2
CLASS 1 UNIT RIBBON	Unit when it ascended to Class 1
	status.
	Awarded for being part of a Class 3
CLASS 2 UNIT RIBBON	Unit when it ascended to Class 2
	status.
	Awarded for being part of a Class 4
CLASS 3 UNIT RIBBON	Unit when it ascended to Class 3
	status.
	Awarded for taking part in the
UNIT FOUNDER RIBBON	creation of a Game Unit which
	actively lasts for 6 months or longer.
	Awarded for actively participating in
OUTSTANDING ACTIVITY RIBBON	two or more Game Units for at least 1
	year.
	Awarded for taking new members
MENTORSHIP RIBBON	under their wing and helping mentor
	/ orient them to the community.
	Awarded for taking direct part in the
<b>RECRUITMENT RIBBON</b>	recruitment of 5 members to the clan
	within a period of 6 months.
	Awarded for performing an act where
SERVICE RIBBON	the member placed the needs of the
	clan or their game unit above that of
	their own.





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LONGEVITY RIBBON	Awarded for every year of
	membership in the clan.
EXEMPLARY CONDUCT RIBBON	Awarded annually to members who constantly exemplify what it is to be a good member. Must not have any suspensions or formal corrective action within the past year.
MOHAAS CAMPAIGN RIBBON	Awarded for having actively participated in the MOHAAS Game Unit. (2003 – 2008)
WOW CAMPAIGN RIBBON	Awarded for having actively participated in the WoW Game Unit. (2009 – 2011)
APB CAMPAIGN RIBBON	Awarded for having actively participated in the APB Game Unit. (2011 – 2019)
WURM ONLINE CAMPAIGN RIBBON	Awarded for having actively participated in the Wurm Game Unit. (2011 – 2019)
BF3 CAMPAIGN RIBBON	Awarded for having actively participated in the BF3 Game Unit. (2012 – 2013)
ARMA 2 DAYZ CAMPAIGN RIBBON	Awarded for having actively participated in the A2 Game Unit. (2014 – 2016)
FIVEM CAMPAIGN RIBBON	Awarded for having actively participated in the FiveM Game Unit. (2020 – 2024)
MWII CAMPAIGN RIBBON	Awarded for having actively participated in the COD MW2 Game Unit. (2023)
MILITARY SERVICE RIBBON	Awarded for previously or currently serving in their respective country's military without dishonorable status.
PUBLIC SAFETY RIBBON	Awarded for previously or currently working in Law Enforcement, EMS, Fire-Rescue, Security, Dispatch, etc.

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### VI. OAK LEAF CLUSTER CHART

**A.** Illustrations of twenty five oak leaf cluster and ribbon combinations using the longevity ribbon:

TOTAL NUMBER OF AWARDS	RIBBON(S) WITH CORRESPONDING CLUSTERS
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